CHECK LIST *PRIOR TO* PLACEMENT ABROAD FOR THE TRAINING PROGRAMME FOR
Bicycle mechanics and Motorcycle mechanics

04/2003

Name of company				**Tel.**	
Street					
Postcode		**Town**		**Country**	
Owner(s)					
Contact person			**E-mail / direct tel.**		

EMPLOYEES	Number
- within the same vocational area	
- with similar qualifications	
- total in the company	

WORK AREAS FOR MOTORCYCLE MECHANICS - Tick off the appropriate	
Service inspection, repair and adjustment of 2- and 4-stroke engines	
Maintenance and repair of a vehicle's transmission system	
Inspection, repair and adjustment of a vehicle's brake system	
Inspection, repair and fault-finding of electrical/electronic systems	
Inspection, repair and adjustment of steering and suspension	
FOR BICYCLE MECHANIC - Tick off the appropriate	
Manufacturing and/or assembly of special bicycles	
Inspection, repair and adjustment of gear- and brake systems	
Repair and inspection of lighting, comfort and safety systems	
Inspection, repair and adjustment of steering, wheels and tyres	
Service inspection and minor repairs of 2- and 4-stroke engines	

DATE & SIGNATURE
_____ date _____ name
_____ signature

COMPANY'S EQUIPMENT - Tick off the appropriate	
Motorbike mechanic	
Ignition advance measurer	
Bench grinder	
Welding equipment	
Battery tester	
Electrical measuring equipment	
Compression gauge	
Refractometer	
TDC/BDC-gauge	
Bicycle fitter	
Rack or stand	
Thread die	
Wedge bolt press	
Puller	
Tool for crank, ball-race and wheel mounting	
Reamer for saddle tube	
General	
Compressed air installation	
Relevant hand tools	

Approved by the Apprenticeship Committee of the Metal Industry

_____ date _____ name

_____ signature

To be sent to: the Apprenticeship Committee of the Metal Industry • Vesterbrogade 6D, 4. • DK-1780 Copenhagen V